

# THE RULES OF THE MILTON KEYNES JUNIOR ICE HOCKEY CLUB.

## PREFACE

The Milton Keynes Junior Ice Hockey Club has been established to:

- promote, govern and improve organised Junior Ice Hockey in Milton Keynes and the surrounding areas.
- Foster among its members, parents, supporters, and teams a community and sportsmanlike spirit.
- Maintain and increase the interest of the game of Ice Hockey.
- Exercise general care, supervision and direction over the playing interests of the team and players.

The club's guiding principles is that the interests of the youngsters comes first, and that the club exists to provide support and a framework to both players and coaches.

***Failure to note and abide by the rules contained herein could result in a Player and / or Parent / Guardian being asked to leave the club.***

**ACCEPTANCE & REGISTRATION:** Having been accepted by the club for the registration as a player, by a club official. The player / parent / guardian will be asked to sign a registration form, and present two passport sized photographs, together with proof of date of birth (usually a photocopy of a Birth certificate or Passport). This form will be forwarded to the English Ice Hockey Association, so that the player may be registered with the club.

Until this form has been signed, and the appropriate membership and insurance Fees paid, the player will not be allowed to train or take part in any games. After their acceptance by the Club, players will be required to wear complete protective equipment, as laid down by the rules of the club, when participating in training, or games. No player will be allowed either, onto the ice, or the players bench area without complete protective equipment.

The minimum equipment required by the club is as follows:

Helmet with face guard

Throat guard

Box or pelvic protector as appropriate

Shoulder pads

Leg guards

Hockey skates

Shorts

Stick

Hockey gloves

***Players purchasing new equipment should note that the preferred team colours are now black helmet and black shorts .Plain black socks, as used by the MK Lightning away strip will be required to be worn at junior home and away games. These can be purchased from the rink shop.***

A registration form is required for each year with two passport photographs and the appropriate fees. A photocopy of their birth certificate, or passport, is only required when a player joins the club, not each year.

The EIHA Registration Card is the property of the EIHA and is held by the club and is the responsibility of the Age Group Manager. At the end of the season all registration cards must be returned to the secretary of the club. If a player requires the registration cards for trials / training, the player must seek permission from the club before the manager releases the card. The card must be returned to the manager as soon as possible after the trials etc.

If a player wishes to leave the club, they should advise their Team Manager, who will arrange for an EIHA "Release Form", to be signed by the Club Secretary. A player will not be released from the club unless all the fees are paid up at the time of release. A player may not play for any other club until they have received a Release Form from their current Club.

If a player has been asked to play for another club in a game, the secretary of another club must apply in writing the secretary of this club and also obtain permission from the EIHA.

Players must obtain permission from the club to train at another ice hockey club. If a player trains without permission, they will be disciplined or asked to leave the club.

**FEES:** Fees will consist of an annual membership fee and an EIHA player registration and insurance premium. The level is set by the EIHA dependant on player's age and level of competition. Fees can be paid in full at the beginning of the season, half yearly or by monthly standing order. Failure to pay any fees may result in a player being asked to leave the club. Members joining the club before October pay the full annual membership fee. Members joining the club after 1<sup>st</sup> October may receive a discount at the discretion of the Executive Committee. All financial arrangements, whether paying by standing monthly or in full, must be in a position before the player can start training with the club.

Match fees will also be charged and must be paid prior to the game to enable a player to participate. If a player receives very little ice time / or no ice time at all, a refund will be made at the discretion of the Team Coach, and the Director of Junior Development.

**TEAM OFFICIALS:** The Director of Junior Development has overall responsibility for the players conduct and performance on the ice. The club designates the Managers / Coaches for the teams. These are the ONLY adults permitted in the dressing rooms, or the bench areas during games or training.

**RINK PROTECTION:** No practice, or game may take place without the protection nets and/ or plexi –glass, in place, around the rink. All adults in attendance at the rink, during these times maybe asked to give help in putting up and taking this protection down.

**RINK CONDUCT:** Whilst the training sessions, or games, are in progress, those not participating should conduct themselves in an orderly manner. Once dressed, they should immediately vacate the premises leaving the dressing room in a tidy condition. It is not permitted to use sticks or pucks, in the rink spectator areas or the changing room areas. No equipment should be left unattended outside the changing rooms. Only Club Officials are authorised to open changing rooms. Only Club Officials, and players are permitted in the changing rooms. One parent may enter the

changing room to assist the younger players (U10 / U12) No player should attempt to go onto the ice, without the permission of the team coach or team manager in charge. No player is allowed to leave the ice / bench area without the team coaches' permission. Parents / guardians should notify the coach / team manager if a player will not be attending training.

No player will be allowed to train unless they are a club member or have an application pending with the club.

At no time during either training or games, is it permitted for Parents, Guardians or Spectator, to approach the player's benches, stage area, or any club official. Neither should any player, team coach, or team manager, be approached or distracted, during training or games. Any desired communication with a player, or club official, should be made through the players' manager. Any approach to a club official, should be made, away from, the dressing rooms, or bench area.

**PUNCTUALITY:** Practice times, and game times, will be notified in advance and should be strictly adhered to; any player not ready for training sessions, or match may not be able to participate, and persistent lateness, could result in a player being barred from the club activities.

**ICE TIME:** Players may, on some occasions, be invited, to train with older age group teams; they will be given advance notice, and only those invited may participate. It is also a club policy, to invite younger players, to "play-up" in games of the older age groups. The Director of Junior Development and the two age group coaches of the player concerned will make this decision. All three must be consulted and approved before the player "plays-up".

**TEAM SELECTION & TRAVEL:** Players selected to play for a team, will be given advance notice, in writing, prior to the game. If a player is unable to take part, the team manager or team coach, MUST be informed immediately, and certainly no later than the morning prior to the game taking place. Their place on the team may / can then be given to another club player. Players are required to report at the time, and place, stated on their letter, with full equipment. Parents or guardians (or responsible adult, named by the parent) must accompany a player, to all games, unless permission for their absence has been given by the team manager in charge.

It is the responsibility of the parents or guardians, to ensure the good behaviour of the players, on the team buses and the rinks during games. Any litter must be cleared up from buses before arrival back at the rink, after an away game. There will usually be a charge to cover travel expenses on the buses, which must be paid prior to the journey; payments must be made to the team manager in charge.

**CONFERENCE TRAINING AND ENGLAND TRIALS:** The Director of Junior Development and the age group coach will recommend players for Conference and England Trials. When selected for trials, players and parents must notify the club when the trials / training are taking place. Players attending trials / training without the clubs permission will be disciplined or asked to leave the club. The Director of Junior Development will liaise with the Conference and England coaches on how the club players selected for the training / trials are progressing.

**REFRESHMENTS:** Whilst some rinks have catering facilities, for refreshments after a game; it is the responsibility of the parent to provide the player with sufficient food and drink, for the journey. Failing this, they should ensure that the player has sufficient funds, to be in a position to purchase their requirements, either at rinks, or at the stopovers on the motorway services. It is advised that players receive a sufficient meal before travelling to games. *It is advised that no heavy meal be consumed within two hours of a game.*

**HEALTH & SAFETY:** parents / guardians of all players are required to complete an emergency medical form, when they join the club. This form is not for general scrutiny, and will be filed by the Club Secretary; a copy will normally be carried by the team manager to games, for use by the Medical Authorities, should the need arise.

**NOTICE TO ALL MEMBERS:** Unless the club has been notified in writing to the contrary; the club will assume that in the unlikely event of a player member requires emergency first aid or medical treatment:

THAT NO OBJECTION OR RECRIMINATION will be made to the administration of said first aid. Wherever a trained first aider will administrate possible first aid. The club or its officials cannot be held responsible or liable for any injury or repercussion that may result from any injury or first aid treatment.

**DISCIPLINE:** During the game or training session, all instructions given to players by the Director of Junior Development, Team Coach or Team Manager must be complied with. During training sessions, all players must respond to the Coaches' whistle or command. Any player who does not comply with the coaches' commands will be asked to leave the ice for a set period of time. (A persistence offence is hitting the puck after the coach has blown the whistle) If the offender persists, the player will be suspended or expelled from the club. During a game, any query regarding a decision made by a Referee, or Linesman, can only be conducted through the Team Captain, Alternate Captain or bench Coach. The club will take a serious view of any players conducting themselves in such a manner, so as to bring the Team, Club or Sport onto disrepute. The club will not tolerate bad language, spitting, or unseemly gestures at Spectators, Opposing Players or Officials, or Game Officials before, during or after a game. Offenders may be asked to leave the Club. The club has the power to suspend or expel a member if it is considered to be in the best interest of the club. Any personnel wearing club uniform or representing the club will be disciplined if they bring the club into disrepute.

**GENERAL HEALTH:** It is the responsibility of the Parent or Guardian, to ensure that a player participating in training or games is fit to do so. Any ailments should be reported to the Team Manager, or team Coach, prior to participating in any game or training sessions.

**SPONSORSHIP:** All sponsorship will be co-ordinated by the Club Sponsorship Officer, on behalf of the club. No member of the club may be individually sponsored without permission of the club. No logos may be displayed on a player's kit without permission of the club.

**TOURNAMENT RULES:** Director of Junior Development, Team Coaches and Managers must read the rules of the Tournament Competition to assess the number of players to take to the Tournament. If more than one team is invited to a tournament, there will be a meeting between the Director of Junior Development, Team Coaches and Managers to discuss playing strategy, travel and accommodation.

**PERSONAL DATA HELD ON COMPUTERS:** The secretary, treasurer and team manager maintain basic information about each player on personal computers in order to administer the club registrations, finances and each team. This information is typically contact information such as name and address, telephone numbers etc., but also extends to player statistics, match reports and team lists.

**PERSONAL HEALTH INFORMATION SUBMITTED ON HEALTH FORMS IS NOT STORED ON COMPUTER:** under the terms of the Data Protection Act, small clubs and societies do not have to register the information they store provided that they inform their membership of this activity and that the members do not object. If you have any objection to your personal information being held on computer, please write to the Club Secretary stating your objection and your information will be removed from the club's computers.